

Minutes to decimal hours

A printable timesheet reference. Values rounded to two decimal places.

Decimal hours = whole hours + (minutes / 60)

Example: 7 hours 35 minutes = 7 + 35/60 = 7.58 hours (rounded).

Minutes	Decimal	Minutes	Decimal	Minutes	Decimal
1	0.02	21	0.35	41	0.68
2	0.03	22	0.37	42	0.70
3	0.05	23	0.38	43	0.72
4	0.07	24	0.40	44	0.73
5	0.08	25	0.42	45	0.75
6	0.10	26	0.43	46	0.77
7	0.12	27	0.45	47	0.78
8	0.13	28	0.47	48	0.80
9	0.15	29	0.48	49	0.82
10	0.17	30	0.50	50	0.83
11	0.18	31	0.52	51	0.85
12	0.20	32	0.53	52	0.87
13	0.22	33	0.55	53	0.88
14	0.23	34	0.57	54	0.90
15	0.25	35	0.58	55	0.92
16	0.27	36	0.60	56	0.93
17	0.28	37	0.62	57	0.95
18	0.30	38	0.63	58	0.97
19	0.32	39	0.65	59	0.98
20	0.33	40	0.67	60	1.00

Keep the minutes until you have added the full timesheet.

Three entries of 7h 20m total exactly 22.00 hours.

Adding the rounded figures (7.33 + 7.33 + 7.33) gives 21.99 instead.

Read decimals correctly

7.30 decimal hours = 7h 18m. Seven hours thirty minutes = 7.50 hours.

For more precision: hoursprout.com/decimal-hours-converter/